

Family and Children's Trust Fund (FACT)
Grants Committee

The meeting began at 10:08 on Tuesday, December 1st and included Hayley Mathews, Judy Kurtz, Lisa Specter-Dunaway, Kay Kovacs, Pam Kennedy, Frank Blechman, and Robert Early.

Ms. Mathews provided a comprehensive overview of FACT's RFP process, including procurement considerations, the review timeline, and reviewer expectations. FACT's revised RFP was reviewed, as well as its supporting documents. A few Board members provided feedback regarding additional changes to the RFP, which will be made to the final draft before posting.

Mr. Early re-emphasized procurement considerations and cited examples of previous questions that have been raised by offerors and reviewers.

The meeting ended with a review of previous FACT proposals. Ms. Mathews shared the consensus reviewer form from FACT's most recent solicitation and shared the procurement file so that review team members had a more detailed understanding regarding what level of feedback is necessary to support proposal rankings.

The committee will meet again on March 1st to review individual proposal scores for CVS-16-045. The meeting ended at 11:54 am.