

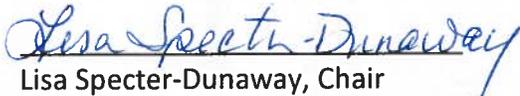
COMMONWEALTH OF VIRGINIA – DEPARTMENT OF SOCIAL SERVICES
FAMILY AND CHILDREN’S TRUST FUND
NOTICE OF INTENT TO AWARD

DATE: March 15, 2016

COMMODITY: Family Violence Prevention, Treatment and Public Awareness Projects
IN RESPONSE TO RFP NUMBER CVS-16-045 ISSUED DECEMBER 8, 2015

ORGANIZATION	AWARD
The UP Center	\$50,000
Greater Richmond SCAN	\$50,000
Foothills Child Advocacy Center	\$29,000
Center for Child and Family Services, Inc.	\$28,700
Children’s Hospital of the Kings Daughters	\$28,521
NRV Cares	\$22,478
ChildSafe Center CAC	\$29,000
Collins Center	\$26,312
Christian Relief Services	\$29,000
Family Service of Roanoke Valley	\$7,500
Total	\$300,511

Records for this procurement are now available for inspection by any offeror on the RFP.



Lisa Specter-Dunaway, Chair
Family and Children’s Trust Fund of Virginia

DECISION MEMORANDUM

Date: March 15, 2016

To: Andrea Hendricks, Manager

From: Hayley Mathews, Former Executive Director
Family and Children's Trust Fund of Virginia

Subject: Awards for Request for Proposal (RFP) CVS-16-045 for
Family Violence Prevention, Treatment and Public Awareness Projects

I. Purpose

The Family and Children's Trust Fund (FACT) Board of Trustees issued RFP CVS-16-045 to award \$300,511 to prevent, treat or increase public awareness about all forms of family violence, including child abuse and neglect, elder abuse and neglect, domestic violence, sexual assault, and dating violence. Based on the evaluation criteria within the RFP, the evaluation committee has selected ten proposals to receive funding – two community/system change awards and eight direct service awards. FACT is requesting approval to enter into contracts with the selected agencies.

II. Background

In accordance with the requirements in the Agency Procurement and Surplus Property Manual, following your review and approval, FACT issued a RFP on December 8, 2015. A pre-proposal conference was held on December 29, 2015 and proposals were due back on February 1, 2016. FACT funds offer public and private, nonprofit incorporated agencies and organizations an opportunity to develop new or support existing programs that prevent, treat, or raise public awareness of family violence. No cash or in-kind match is required.

Thirty seven proposals were received and evaluated in accordance with the RFP's evaluation criteria. Of the thirty seven proposals, funds are available to contract with ten. As a result, twenty seven organizations will not receive funding.

III. Justification

The review team was made up of nine members of the FACT Board of Trustees, all of whom represent different geographic areas of the Commonwealth. Review team members received grant review training at the December 1, 2015 in Henrico, VA. Each proposal was assigned to three different reviewers for intensive review and scoring. The scoring was done according to pre-determined selection criteria. All reviewers individually evaluated and scored the proposals as assigned.

The review committee convened on March 1, 2016 to discuss the proposals and to make funding recommendations. The review committee listed each proposal indicating each reviewer's score, the average of the scores and the amount of funding requested. Individual proposals were discussed beginning with the highest average score. Funding amounts were determined based on the intended services within the proposal. Funding recommendations and rankings represent

consensus of the committee. The final award listing is attached. Final recommendations were made and voted on by the full FACT Board of Trustees on March 2, 2016.

IV. Recommendation

I recommend that approval be given to award funds for FACT's Family Violence Prevention, Treatment, and Public Awareness Projects under RFP CVS-16-045 as described in this memo and attachment. Following approval, the Notice of Award will be posted on the VDSS and FACT websites and notification letters will be sent to all applicants. Procurement procedures for the RFP issuance and review have been followed as described above.

V. Approval

Approve Disapprove

Andrea Hendricks
Andrea Hendricks, Manager

3-17-16
Date