

**MINUTES, BOARD OF TRUSTEES**  
**VIRGINIA FAMILY AND CHILDREN'S TRUST FUND**  
**June 28, 2018**

**Board Members Present:** Chair Mary Riley, Vice-Chair Lisa Specter-Dunaway, Robert Bolling, Betty Wade Coyle, Linda Gilliam, Allison Lawrence, Kay Kovacs, Tarina Keene, Liliana Hernandez **Board Members absent:** Frank Blechman, Kay Kovacs, John Oliver, Beverly Crowder, Judy Kurtz, Yasmine Taeb **Staff Members present:** Executive Director Nicole Poulin, Research Associate Meghan Resler, Counsel Michelle L'Hommedieu, Dottie Wells, VDSS Deputy Commissioner

**Opening:** Chairman Riley opened the meeting at Libbie Mill Library at 9:36AM and asked everyone to introduce themselves. Chairman Riley announced the majority of the meeting would be dedicated to a strategic planning board retreat with Sarah Milston and Mariah Williams of The Spark Mill.

**Spark Mill Strategic Planning Board Retreat:** Sarah Milston and Mariah Williams led the board in activities and discussions to develop objectives and strategies for FACT's next strategic plan

**Decisions**

- Minutes: Lisa Specter-Dunaway moved to accept the March 2018 minutes with noted corrections, Linda Gilliam seconded and the motion was unanimously approved.
- Board Officer Nominations: The Board Officer nominations were as follows- Mary Riley for Chair, Allison Lawrence for Vice Chair, Frank Blechman for Secretary and Judy Kurtz for Treasurer. Lisa Specter-Dunaway moved to close nominations, Robert Bolling seconded and the motion was unanimously approved. Lisa Specter-Dunaway moved to accept the nomination slate as provided, Robert Bolling seconded and the motion was unanimously approved.
- Budget: Executive Director Nicole Poulin presented the proposed FY19 budget in place of treasurer Judy Kurtz, Liliana Hernandez moved to approve the proposed FY19 budget, Robert Bolling seconded and the motion was unanimously approved.
- Ad hoc Grant: Mary Riley presented an Ad hoc request from Children's Advocacy Centers of Virginia for their annual statewide conference in September. Lisa Specter-Dunaway moved to fund the ad hoc request, Betty Wade Coyle seconded and the motion was unanimously approved.
- FACT position on separation of families at the border: Betty Wade Coyle presented the option for FACT to issue a statement on national immigration policy at the border, specifically condemning separating children from their families and highlighting the trauma this causes for children and caretakers. Lisa Specter-Dunaway moved to ask FACT staff to work with Board members who have expressed interest to craft a statement, Liliana Hernandez seconded and the motion was unanimously approved.

**Discussions:** During the course of the meeting, several informative discussions occurred which are briefly summarized below.

- Staff capacity: With one full time and one part time employee FACT has limited staff capacity to grow. It was confirmed that the Board cannot use FACT funds to hire a permanent employee however they can hire consultants.
- CBCAP Funds: When brainstorming what similar organizations to FACT do for funding in other states the Board discussed that most Children's Trust Fund's in other states are funded through Community-Based Child Abuse Prevention (CBCAP) Grants.
- Editorial & Planning Committee Report: Linda Gilliam reported that the Editorial & Planning Committee released their latest Issue Brief on Trauma-Informed Approaches to Elder Abuse which concluded the series of 3 issue briefs on trauma-informed care throughout the lifespan in the last 18 months. The Editorial & Planning Committee met on May 16<sup>th</sup> to plan next steps and decided that they would take the summer to develop a survey to collect information from current and potential issue brief audiences to make sure our next brief is community driven and informed.
- Child Abuse & Neglect Advisory Committee Report: Betty Wade Coyle reported on the letter (included in the Board Packet) sent to Commissioner Storen with recommendations related to the federal CAPTA

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grant funding. The CAN Committee anticipates receiving updates from VDSS throughout the year on the recommendations.

- Executive Director's Report: Nicole Poulin reported on the DMAS Civil Money Penalty Funds proposed project development which is anticipated to start September 1, 2018. All new local service grant contracts have been signed and all projects are prepared to move forward. Nicole is involved in several new initiatives including the development of services related to federal Families First Legislation and a State Level Trauma Informed initiative with Voices for Virginia Children and Greater Richmond SCAN that will be kicked off by a summit keynoted by Dr. Nadine Burke Harris. Nicole serves on various stakeholder groups which are listed in her report included in the Board Packet.
- Board Chair Report: Mary Riley reminded the board to get Kids First License Plates to support FACT and to make their yearly donations to FACT. She then asked the upcoming board meetings noted on the agenda:

**FY 19 Board Meeting Schedule:**

- September 26, 2018
- December 13, 2018
- March 27, 2019
- June 19, 2019

**Adjournment:** With no other business on the agenda, Robert Bolling moved to adjourn the meeting, Linda Gilliam seconded all voted in favor and the meeting adjourned at 3:45pm.