

## Family & Children's Trust Fund of Virginia

### Board of Directors Nominating Committee Meeting Minutes

August 14, 2019, 10am

Robert Bolling, committee chair, began the meeting at 10:08am. Robert Bolling and Nicole Poulin joined from Childsavers, 200 N 22nd St, Richmond, VA 23223; and Tarina Keene and Jennifer Gillyard joined from Ellen Coolidge Burke Branch Library, 4701 Seminary Rd, Alexandria, VA 22304 on a conference call.

Meeting attendees referenced the FACT Charge, page 2, section 6 to review the responsibility of the Nominating Committee. Attendees then reviewed the current slate of officers: Mary Riley as Chair, Allison Lawrence as Vice-Chair, Judy Kurtz as Treasurer and Frank Blechman as Secretary.

After a discussion, the committee agreed on the following **next steps**:

- Robert Bolling will reach out to the current slate of officers to ask if they are willing to extend their term until the end of FY2020 (June of 2020).
- FACT Staff will provide a write up outlining the roles and responsibilities of each FACT Officer to the Nominating Committee.
- Nominating Committee will meet on September 19<sup>th</sup> at 10:15 am, the meeting will have the following agenda items:
  - Assign each committee member with Board Members to reach out to, to gauge their interest and availability to becoming a FACT Officer for FY2021
  - Determine extenuating circumstances to present to Board at the October 2<sup>nd</sup> meeting for the extension of the current slate of officers' terms
  - Discuss extending this committee's purview or creating a new committee around Board Governance. Robert will put together a short explanation of what that could look like.
  - Discuss processes for navigating the possibility of two Board members wanting an Officer position
- Between October and March Board Meetings, Committee will contact every board member to gauge their interest in becoming a FACT Officer.
- Committee will bring a slate of officers to present to the Board for comment at the March 2020 Board Meeting
- Committee will bring final recommendations for a slate of Officers at the June 2020 meeting for a Board vote.

Meeting was adjourned at 11:02am