

**Family and Children’s Trust Fund (FACT) Board of Trustees
January 2013 Meeting Minutes – Special Session**

Members Attending

Anne Atkinson
Tom Atwood
Ellen Burhans
Betty Wade Coyle
Robin Foreman
Jeanine Harper
Ramon Rodriguez
Margaret Schultze

Members Absent

Shak Hill
James Isaac
Ann McGrady
Kevin Keane
Leigh Pence
Martha Sayler
Lisa Specter-Dunaway

Also Attending:

Hayley Mathews, FACT Executive Director
Al Wilson, Attorney General’s Office

January 10, 2013

Call to Order

Board Chair Jeanine Harper called the meeting to order at 12:45 on Thursday, January 10, 2013. Ms. Harper welcomed Mr. Al Wilson, attorney with the Office of the Attorney General, and asked him to introduce himself to the FACT Board.

Review of the Agenda

Ms. Harper reviewed the agenda and asked the Board if there were any revisions or additions to the agenda.

Allstate Grant Award

Ms. Harper informed members that the main purpose of the special session was to provide information on recent developments with the Allstate grant, which FACT received in August 2012. A copy of the original grant proposal was sent to all Board members to review the week before the special session took place. Ms. Harper reminded Board members that FACT received a \$20,000 grant award to conduct a series of train-the-trainer sessions for at least 80 family violence providers on Allstate’s financial empowerment curriculum and is responsible for ensuring that providers offer training to at least 2,000 survivors of domestic violence around the state. The Board voted to provide \$5,000 in FACT funding to support the project during the December meeting.

Ms. Mathews provided additional information regarding the latest developments with the grant. Following the December Board meeting, Ms. Mathews contacted the Virginia Sexual and Domestic Violence Action Alliance about scheduling a meeting to finalize details regarding a collaborative partnership to execute the grant proposal; however, the meeting had to be postponed due to other developments with the grant.

Family and Children's Trust Fund (FACT) Board of Trustees January 2013 Meeting Minutes – Special Session

Ms. Mathews reported that when preparing for the 2012 audit, she learned that inaccurate information was submitted in the original grant proposal to Allstate. Following the discovery, Ms. Mathews informed Ms. Harper and sent a memo to FACT's Executive Committee to inform them of the information. The Executive Committee agreed to meet as soon as possible to further discuss the issue, and a meeting took place on Thursday, December 20th. During the meeting, the Executive Committee recommended that Ms. Mathews, Ms. Harper, and Ms. Schultze contact Allstate, inform them of the recent development, and find out Allstate's preference regarding whether or not to move forward with the grant award.

Ms. Mathews reported that Ms. Harper, Ms. Schultze, and she communicated with Ms. Shelva Clemmons, Allstate grant representative, on January 2nd. Ms. Clemmons appreciated the information, asked for submission of the accurate information, and informed Ms. Mathews, Ms. Harper, and Ms. Schultze that she would be in touch with Ms. Mathews regarding next steps. Ms. Mathews reported that she provided the necessary information to Ms. Clemmons following the phone discussion on January 2nd and followed up with her again on January 8th by email, but has yet to hear back from Ms. Clemmons.

Questions were raised regarding whether or not the Board formally discussed and/or voted on the original submission of the grant award. The proposal included a \$50,000 commitment from FACT to support the proposed project, which was not agreed to by Board members before the submission was made. Ms. Mathews informed Board members that in her review of previous meeting minutes, no discussion was documented until the June 2012 Board meeting, which was after the grant proposal was submitted to Allstate. Other questions were raised regarding Board members' involvement in the development of the initial proposal, and Mr. Tom Atwood clarified that both he and Mr. Shak Hill were minimally involved in providing feedback on the narrative portion of the proposal.

Some members expressed concern regarding FACT's ability to successfully execute the grant, so there was discussion about the realistic nature of the proposal, other FACT priorities, FACT's partnership with the Virginia Sexual and Domestic Violence Action Alliance, and organizational capacity. There was also discussion regarding ways in which to improve how FACT seeks foundation grants in the future; however, no formal recommendations were made.

ON MOTION DULY MADE (Ms. Coyle) and seconded (Ms. Foreman) moved to return the money to Allstate. Discussion included possible alternatives, and an amended motion was made. ON MOTION DULY MADE (Mr. Atwood) and seconded (Mr. Rodriguez) moved that if the Virginia Sexual and Domestic Violence Action Alliance agreed to be an active partner in the execution of the grant, Allstate gave FACT a 12 month extension to execute the grant, and a reasonable data

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collection plan could be developed, then FACT would move forward with the execution of the grant. The amended motion was defeated. The original motion was approved.

Adjourn

Ms. Harper informed the Board that the next meeting will take place on March 5-6 at the VDSS Central Regional Office. The meeting adjourned at 2:30 pm.

Respectfully Submitted,

Hayley Mathews, Executive Director