

## **Family and Children's Trust Fund (FACT) Board of Trustees Meeting Minutes**

### **Members Attending**

Tom Atwood  
Jeanine Harper  
Shak Hill  
Paul Krizek, Vice Chair  
Anne McGrady  
Leigh Pence, Treasurer  
Martha Saylor  
Guadalupe Silva-Krause  
Lisa Specter-Dunaway, Secretary  
Margaret Ross Schultze

### **Members Absent**

Ellen Burhans  
Betty Wade Coyle  
Robin Foreman  
Donna Hyland  
Ray Rodriguez, Chair

### *Also Attending:*

Jack Frazier, Director of the Division of Community and Volunteer Services  
Fran Inge, Former FACT Executive Director  
Rita Katzman, VDSS Child Protective Services Program Manager  
Hayley Mathews, FACT Executive Director

**June 26, 2012**

### **Call to Order**

Vice Chair Paul Krizek called the meeting to order at 12:30 on Tuesday, June 26, 2012. ON MOTION DULY MADE (Ms. Saylor) and seconded (Ms. Pence) moved to accept the order of the agenda. Motion carried with all in favor.

### **Approval of Minutes**

ON MOTION DULY MADE (Ms. Saylor) and seconded (Ms. Pence) moved to approve the minutes of the March 20 – 21, 2012 FACT Board Meeting. Motion carried with all in favor.

### **Commissioner's Comments**

Deputy Commissioner Margaret Schultze introduced the new FACT Executive Director, Hayley Mathews, who began on June 25, 2012. Board members each took a few minutes to introduce themselves and share a brief summary of their background with Director Hayley Mathews.

An update on the Strengthening Families Initiative was provided. The Innovators for Success Council, a cohort of 23 Local Departments of Social Services that agreed to pilot best practices related to responsible fatherhood and healthy marriage and relationships, will launch on July 31, 2012. Workgroups continue to meet to address data, policy, resources, etc.

It was also reported that the General Assembly gave VDSS \$75M to modernize Virginia's eligibility system over the next couple of years. This includes an overhaul of the ADAPT system

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and will impact TANF, Medicaid, and SNAP. Ms. Dottie Wells has agreed to lead this project. As a result, the Director of the Child Care and Early Childhood Development Division is vacant, but recruiting is underway.

Finally, Deputy Commissioner Margaret Schultze indicated that VDSS has experienced two, significant staff losses in the past two months. Ms. Patricia Rengnerth, the Commissioner's administrative assistant and long-time VDSS employee, passed away in May. In addition, Mr. Mark Grigsby, Director of Community Services and long-time VDSS employee, passed away in May.

### **Executive Director's Report**

Former Director Fran Inge reported that in her new job as Director of the Office on Volunteerism and Community Service, there will be opportunities to work with FACT in order to utilize 2-1-1 Virginia to map service needs and service providers.

She reported that she is still working on the VDH/FACT training report and will send that out as soon as possible. The events were a huge success and set the groundwork for continued collaborations between FACT and VDH.

Some discussion was had regarding the timing of the FACT conference. The Board agreed that the timing of the release of the FACT Report, the FACT conference, and the cultivation event needed to be considered.

### **Social Indicator Report**

Ms. Harper reported that the FACT Report continues to be well-received. Ms. Saphira Baker, with Communitas Consulting, continues to work on the 2012 report and will work to schedule a meeting with the Editorial and Planning Committee in the near future. The next issue brief will likely focus on child or teen sexual violence, but more information will be available on the specific topic at the next Board meeting. FACT's sole source agreement with Communitas Consulting will end in February 2013, so some discussion was had regarding the need to transition work to UVA's Weldon Cooper Center through an MOU agreement. It was reported that next year would mark ten years of collecting data, which will provide an opportunity to conduct trend analysis.

### **Treasurer's Report**

Treasurer Leigh Pence reported that FACT is still waiting on funds from VDH. She also indicated that the Board might need to consider moving toward an accrual basis because more companies will ask to see FACT's financial statements as the Board increases their focus on fundraising efforts. A recommendation was made to do both cash and accrual next reporting period and consider moving forward with a different auditor.

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A recommendation was made for Former Director Fran Inge, Director Hayley Mathews, Treasurer Leigh Pence, and Deputy Commissioner Margaret Schultze to meet to further discuss the auditor and accounting software.

Board members were encouraged to continue to make donations to FACT.

### **Fund Development Committee Report**

Fund Development Chair Tom Atwood reported on the cultivation event that was held in Northern Virginia on March 30, 2012. The event, which was hosted by Treasurer Leigh Pence, targeted previous Board members.

It was reported that the committee is currently working on three, corporate sponsors, which are listed below:

- Allstate - \$1,000 donation/\$100,000 grant to conduct economic empowerment to 10,000 victims of domestic violence
- AmeriGroup - \$10,000 request
- Wells Fargo – no formal request has been made at this time

Chair Tom Atwood reported that it is still the committee's goal to have 100% participation in Board donations. To date, most Board members have contributed.

It was also reported that the committee will focus its efforts on hosting a cultivation event in December. A finalized case statement is needed before the event.

### **Grants Committee**

Vice Chair Paul Krizek led the review and discussion of the Virginia Network for Victims of Crime's ad hoc request of \$2,000 for their 30<sup>th</sup> annual conference on victims' issues. ON MOTION DULY MADE (Mr. Krizek) and seconded (Mr. Hill) moved to accept the request. Motion carried with all in favor.

### **FACT Chair Report**

Vice Chair Paul Krizek reported that the Nomination Committee met to discuss new Board leadership. Representatives included Ms. Donna Hyland, Vice Chair Paul Krizek, Ms. Martha Sayler, Former Director Fran Inge, and Deputy Commissioner Margaret Schultze. Recommendations included Ms. Jeanine Harper as Chair, Mr. Shak Hill as Vice Chair, Ms. Leigh Pence as Treasurer, and Ms. Lisa Specter-Dunaway as Secretary. ON MOTION DULY MADE (Ms. McGrady) and seconded (Ms. Silva-Krause) moved to close the nominations. Motion carried with all in favor.

Vice Chair Paul Krizek reviewed Board terms and discussed meeting dates and locations for 2012 and 2013. The Board agreed that the next Board meeting will take place on September 18<sup>th</sup> and 19<sup>th</sup> or September 19<sup>th</sup> and 20<sup>th</sup> with the location in either Richmond or Northern Virginia. The cultivation event, conference, and winter Board meeting will tentatively take

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place the first week in December. The spring meeting date will be determined later as details unfold regarding the release of the next RFP and the April child abuse and neglect prevention conference. The summer Board meeting is tentatively scheduled for June 5-6, 2013 and will likely take place in the Harrisonburg area.

**June 27, 2012**

### **Reconvene**

Newly-appointed Chair Jeanine Harper reconvened the meeting at 9:15 am on Wednesday, June 27, 2012.

### **Public Comment**

Rita Katzman, Program Manager for VDSS' Child Protective Services unit, provided an overview of Citizen Review Panels and the duties of the Governor's Advisory Board on Child Abuse and Neglect. She also provided recommendations for the creation and structure of a new Citizen Review Panel based on the Governor's Amendment to Virginia Code in 63.2-2102. These changes take effect on July 1, 2012.

Ms. Katzman reported that the current panels are made up on citizen appointees and designated state agency representatives. Panel structure includes:

1. State Child Fatality Review Panel – focuses on trends in child fatalities (i.e. impact of trauma on children) and chaired by the Chief Medical Examiner
2. Governor's Advisory Board on Child Abuse and Neglect – focus on prevention and staffed by Ms. Rita Katzman and her staff
3. Children's Justice Act/CASA – seeks to improve the investigation & prosecution of child abuse and neglect and appointed by DCJS Board

Ms. Katzman also highlighted a letter from Ms. Hilda Barg, Chair of the Governor's Advisory Board on Child Abuse and Neglect. In her letter, Ms. Barg offered four recommendations for FACT to consider during the transition. Recommendations include:

- Create a Child Abuse and Neglect Standing Committee to fulfill the responsibilities outlined in the new legislation including citizen members of FACT with representatives from the sister child-serving state agencies;
- Establish the Child Abuse and Neglect Standing Committee to serve as a Citizen Review Panel fulfilling the federal requirements of the federal Child Abuse Prevention and Treatment Act;
- Continue to focus efforts in the area of prevention of child abuse and neglect including public education about the problem of child abuse and neglect; and
- Continue public awareness efforts including a way to recognize professional and volunteers who have made outstanding contributions to the field.

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After Ms. Rita Katzman's presentation and some discussion, the Board accepted the powers and duties that have been transferred to them per 63.2-2102 and agreed to develop a structure that incorporates the legislative directives as well as serving as the Citizen Review Panel that will fulfill the federal requirements of the federal Child Abuse Prevention and Treatment Act. Additional discussion focused on the value of recognizing professionals and volunteers who have made outstanding contributions to the child welfare field and the annual child abuse and neglect conference that is held every April.

The Board requested that Director Hayley Mathews review the responsibilities of each of the panels, assess connections across state agencies, and talk with those who are involved from DSS and other state agencies to outline the critical tasks assigned to the various subcommittees.

The Board discussed the timing of the FACT conference given the Board's new responsibilities. Members agreed that although there was some overlap in attendees of the two conferences, their goals were different, but complimentary. Prior to our September meeting, Director Hayley Mathews will talk with Rita Katzman and Ann Childress about how to combine the FACT conference with the annual child abuse and neglect conference and possibly lengthening the conference to two days including family violence, child abuse/neglect, and elder abuse on the second day.

During the September meeting, the Board will determine FACT's committee structure and make any necessary decisions concerning the conference. Director Hayley Mathews will poll the group regarding the September Board meeting date.

The December Board meeting will be held in conjunction with a donor cultivation event, either on December 5<sup>th</sup> and 6<sup>th</sup> or December 6<sup>th</sup> and 7<sup>th</sup>. The 2012 FACT report will formally be released at that time.

Fran Inge was recognized and thanked for the leadership she provided during her tenure as the FACT Executive Director.

Ms. Martha Sayler and Mr. Paul Krizek were recognized and thanked for their commitment to FACT's Board of Trustees over the past eight years.

The meeting adjourned at 12:05 pm.