

VA FAMILY AND CHILDREN'S TRUST FUND
(VA-FACT) Board of Trustees Sustainability Committee Meeting, May 4, 2022

Participation:

Trustees Present: Allison Lawrence (Committee Chair), Linda Wilkinson Ginny Powell

Staff Present: Nicole Poulin (Executive Director) and Taylor Hohle (Senior Research Associate)

Opening: Chairperson Lawrence called the meeting to order at 3:00 PM

Minutes:

- The committee discussed potential consultants to move the sustainability project forward. The work will be separated into multiple phases that focus on creating a strategic plan, a project plan, and then execution of the project plan
 - There was discussion around the possibility of needing different consultants for these phases as they require different skill sets.
 - Linda will set up an introduction to Claire Guthrie Gastañaga as a potential consultant
- The committee discussed potential individuals to apply for the upcoming FACT Board vacancies that would aid in the sustainability project.
 - Allison and Linda will reach out to selected individuals to encourage their application to the Board
- During the next Board meeting in June, the committee will need to request \$20,000 in the budget for the consultant(s) on the sustainability project. There is still time to find potential consultant candidates due to waiting until the new budget starts on July 1, 2022.
 - There was discussion around having a potential retreat for the Board in the fall that would focus around the strategic planning based on the contractor's schedule.

Closing: The meeting was adjourned at 3:58 PM