

**DRAFT MINUTES, VA FAMILY AND CHILDREN’S TRUST FUND
(VA-FACT) Board of Trustees Meeting, October 20, 2022**

Participation:

Trustees Present: Linda Wilkinson (Chair), Tiffany Garner (Treasurer), Allison Lawrence, Maureen Coffey, Beverly Crowder, Tavares Floyd, Tarina Keene, Virginia (Ginny) Powell, Linda Gilliam and Maureen Coffey

Trustees Absent: Season Roberts (Vice Chair) and Gena Boyle (Deputy Commissioner)

Staff Present: Nicole Poulin (Executive Director), Taylor Hohle (Senior Research Associate – joining virtually) and Michelle L’Hommedieu (Attorney),

Others Present: Lisa Specter-Dunaway (Sustainability Contractor), Laurie Crawford (Director of the VDSS’s Office of Trauma & Resilience Policy, substitute for Gena Boyle)

Opening: Chairperson Wilkinson called the meeting to order at 10:42 AM

Decisions and Actions: The following actions were approved by the Board unanimously unless otherwise noted.

Minutes: Trustees reviewed the minutes from the June 2022 Board meeting. Edits were made. A motion for the adoption of the edited minutes was made by Trustee Gilliam and Trustee Coffey seconded.

Chair’s Report:

- FACT had 5 vacancies on the Board at the end of last fiscal year. Nicole has been contacted by staff from the Secretary of the Commonwealth’s (SOC’s) Office, all 5 vacancies have been filled but not confirmed or officially announced yet.
- The SOC’s Office did confirm that Season Roberts was reappointed. However, neither Jennifer Gillyard nor Yvonne Bibbs was reappointed
- Jennifer Gillyard had been elected to serve as our Secretary this fiscal year. Our bylaws outline in Article IV. Section 5 that; “A vacancy in any office, occurring for any reason, may be filled by the Board from its members for the unexpired portion of the term.”
- There were no nominations made, Chairperson Wilkinson will follow up with potential candidates before the December meeting to see if there is anyone interested in serving.
- Additionally, a new Chairperson of the Grant’s Committee is needed, as Jennifer Gillyard filled that role. Chairperson Wilkinson will also follow up with members regarding interest for that position.

VDSS Report: Laurie Crawford provided updates for Gena Boyle.

- The new Office of Trauma and Resilience Policy will conduct interviews next week to select a Public Management Fellow through Virginia Tech
- That Office will be hiring an Outreach Coordinator position in the coming months
- There was discussion around trauma-informed care within the workplace and potential areas for improvement and implementation of programs.

CAN Committee: Trustee Powell provided updates. As an overview, the Child Abuse and

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Neglect Committee is an advisory committee for the purpose of the CAPTA. It provides recommendations to the VDSS via reports; the committee falls under FACT.

- Recommendations communicated to the Virginia Department of Social Services (VDSS) in last year's report include:
 - Improving recruitment, compensation, and retention of child welfare professionals and the child abuse and neglect hotline staff.
 - Monitoring In-home services and Family First implementation
 - Increasing communication regarding regional child death review teams
 - Examining ways to improve responses to cases of problematic sexual behavior between children
 - Monitoring of responses of human trafficking cases involving children
 - Examining Virginia's Safe Haven Laws
- CAN Committee members continue discussion with VDSS staff on these issues. At their September meeting, CAN members were updated on statewide hotline data, as well as human trafficking cases referred to local departments of social services. Additionally, they were told of a substantial increase in the number of cases of child death reported for suspicion of child abuse and neglect (from 139 in 2020 to 170 in 2021).
- VDSS has submitted their response to the CAN letter and the committee will be working through the letter and discussing with VDSS as appropriate.
- At the September meeting, Kathleen Hollywood was introduced as VDSS' liaison to the three Citizen Review Panels.
- A motion was made by Trustee Lawrence and seconded by Trustee Floyd to submit letter to Governor Youngkin, Cabinet Secretary of Health and Human Resources, VADSS and DARS Commissioners, Chair of House Appropriations and Chair of Senate Finance.

Editorial and Planning Committee: Trustee Gilliam provided the committee update.

- The committee is working on the next issue brief on LGBTQ+ individuals. The plan is to have the brief out in December prior to the Board retreat.
- A one-page version of the Sexism & Trauma issue brief has been released and Taylor is working on creating one-pagers for the other Systems of Trauma briefs.

Treasurer's Report: Trustee Garner provided updates. Garner reported on the FY 2022 budget and reviewed the Balance Sheet and Profit and Loss statements.

- Profit is higher this year compared to previous years.
- Received \$9,358.87 in casino revenue for the first two months of collection from that source
- License plates revenue has continued to decrease over the past several years.
- Special thanks to Trustee Gilliam for facilitating a generous donation of \$7,500 from Alpha Kappa Alpha Sorority.

Grants Committee: Executive Director Poulin provided updates.

- FACT has received two Ad Hoc proposals from the Virginia Victim Assistance Network and Children's Advocacy Centers of Virginia. Both events have been supported by FACT in the past.

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- A motion was made by Trustee Powell and seconded by Trustee Lawrence to approve both Ad Hoc Proposal for \$3,000 each for the Virginia Victim Assistance Network and the Children's Advocacy Centers of Virginia.
- Updates on current grant projects:
 - The Problematic Sexual Behavior project, developed through the Child Abuse and Neglect Committee is underway and will be complete in November. It will be focused on a guidance document to provide resources at local and state levels to improve responses to these cases. There is discussion around a potential second phase of the project through continued partnership with Virginia Department of Health.
 - FACT Emergency Funds is being expanded to domestic violence and homelessness intervention programs. Executive Director Poulin has been in conversations with these sectors to discuss how to develop the application. Twelve localities within the Balance of State will have the opportunity to apply for funding and can choose to give it to their domestic violence program or homelessness intervention program, remaining funds will be available for the Trauma-Informed Community Networks to apply.
 - Skyward Fund with Department of Juvenile Justice will be working with court service units to provide a similar type of program to the Emergency Funds Project. The pilots for this project are anticipated to be Loudoun County and Richmond City.
 - There was discussion to check in at the December board meeting to potentially allocate additional funding to this project.
 - The current guidelines for this project will be sent out to board members with the minutes.

Sustainability Strategic Planning Session: Lisa Specter-Dunaway provided updates.

- There was discussion around what strengths Trustees bring to the board and what the job duties are for a board member. This discussion is to lay a foundation for the upcoming strategic planning meeting in December.

Adjournment/Wrap up: Chairperson Wilkinson concluded the meeting at 1:36 PM. The next meeting will be December 8th followed by the strategic planning meeting on December 9th; both at the Medical Society of Virginia.

Respectfully submitted,
Taylor Hohle
Taylor Hohle, Senior Research
Associate