

**DRAFT MINUTES, VA FAMILY AND CHILDREN'S TRUST FUND
(VA-FACT) Board of Trustees Meeting, June 29, 2022**

Participation:

Trustees Present: Allison Lawrence (Chair), Judy Kurtz (Vice Chair), Beverly Crowder, Tavares Floyd, Tiffany Garner, Tarina Keene, Virginia (Ginny) Powell, Yvonne Bibbs, Season Roberts and Linda Wilkinson

Trustees Absent: Carter Batey, Jennifer Gillyard (Secretary), Dominique Marsalek (Treasurer), Gena Berger (Senior Deputy Commissioner)

Staff Present: Nicole Poulin (Executive Director), Taylor Hohle (Senior Research Associate – joining virtually) and Michelle L’Hommedieu (Attorney)

Opening: Chairperson Kurtz called the meeting to order at 11:28 AM

Decisions and Actions: The following actions were approved by the Board unanimously unless otherwise noted.

Minutes: Trustees reviewed the minutes from the March 2022 Board meeting. A correction was discussed to change the language throughout the minutes surrounding motions. A motion for the adoption of the minutes with edits was made by Trustee Floyd and Trustee Gilliam seconded.

Chair’s Report:

- There are upcoming openings to join the Board of Trustees. Applications can be submitted on the Secretary’s website. Currently, FACT does not have a description on the website but Nicole has discussed with the office and they have said they are working on fixing it.

Nominating Committee:

- The Nominating Committee met during the last quarter, and recommends Linda Wilkinson for Board Chair, Season Roberts for Vice Chair, Jennifer Gillyard for Secretary, and Tiffany Garner for Treasurer. A motion was made to close the nomination period by Trustee Floyd and was seconded by Trustee Powell. A motion was made by Trustee Powell to approve the slate of proposed officers for FY23. (No seconds are needed if the motion comes out of a committee)

Sustainability Committee:

- The Sustainability Committee met to discuss the Sustainability Report that was created last year. The committee recommends hiring a consultant to move the report forward and develop a Sustainability Plan for next steps. Then the same consultant or another consultant would carry out that plan by reviewing legislation needed to make the changes.
- A motion was made by Trustee Powell to approve the recommendation from the committee to hire consultants for up to \$10,000 each to plan and implement a sustainability plan based on the previous report.

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CAN Committee: Trustee Powell provided updates. As an overview, the Child Abuse and Neglect Committee is a Citizen's Review Panel for the Virginia Department of Social Services (VDSS) for purposes of meeting requirements of the Child Abuse and Prevention Act, or CAPTA. It provides recommendations to the VDSS via letters; the committee falls under FACT.

- A letter was developed and delivered to VDSS based on the agreed upon areas discussed at the last Board meeting. Conversations with VDSS on these areas continue quarterly at CAN Committee meetings.
- The Office of the Children's Ombudsman has officially launched their website to start taking reports. Previously, they had been taking calls with complaints prior to going public.

Grants Committee: Trustee Kurtz provided updates.

- The committee heard a presentation from Bristol's Promise which works with organizations to implement trauma-informed responses within the workplace through a community navigator. The committee will continue to research the potential to develop a pilot project based on this program in the future.
- The committee recommends:
 - Increasing the ad hoc grant awards from \$2000 to \$3000 for a total of \$18,000 for 6 awards.
 - Expanding the FACT Emergency Funds Project to additional programs outside of the Trauma-Informed Community Networks and to increasing awards from \$5,000 up to, potentially, \$10,000. Total allocation of \$100,000 for 10 to 20 awards.
 - Allocating \$10,000 to continue the partnership with Department of Juvenile Justice with the Skyward Fund. Previously DJJ was going to match \$5,000 through fundraising but has not been able to obtain the match. This allocation would eliminate the need for the match to allow the project to move forward.
- A motion was made by Trustee Floyd to increase the ad hoc award amount from \$2000 to \$3000.
- A motion was made by Trustee Wilkinson to allocate up to \$18,000 for six ad hoc awards.
- A motion was made by Trustee Powell to expand the Emergency Funds Project to include domestic violence and homeless intervention programs as potential recipients.
- A motion was made by Trustee Garner to allocate up to \$100,000 for ten to twenty Emergency Funds Project awards.
- A motion was made by Trustee Roberts to allocate up to \$10,000 to partner with the Department of Juvenile Justice to pilot two programs for the Skyward Fund Project. Trustee Wilkinson abstained from voting.

Treasurer's Report: Executive Director Poulin provide a financial update for Trustee Marsalek. Poulin reported on the FY 2022 budget and reviewed the Balance Sheet and Profit and Loss statements.

- The license plate funds for FY 22 will be reported in September as information on that revenue has not been received yet.

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- A motion was made by Trustee Floyd to approve the proposed budget for FY 2023. Trustee Garner seconded the motion.

Editorial and Planning Committee: Trustee Gilliam provided the committee update. The next issue brief will focus on the trauma experienced by the LGBTQIA+ population.

Staff Report: The full report of the Executive Director and Research Associate was provided in the meeting packet. Highlights included:

- The Memorandum of Understanding (MOU) with the Department of Health has been signed to produce a guidance document around problematic sexual behavior among children. This provides Virginia an opportunity to be a national leader on handling cases of problematic sexual behavior. The project is scheduled to be conducted 5/1/2022-11/30/2022.
- Six out of 10 Emergency Funds Project awards have been distributed. The Community Resilience Awards from the FACT 35th anniversary have been allocated.
- Families Forward is a recipient of the Thriving Families initiative through Casey Families and has chosen to focus on Family Resource Centers. Nicole and Taylor have provided support and technical assistance throughout the project.
- National partners have heard about the VCU Gerontology Project and are excited about gathering evaluation data to potentially pilot in other areas.
- We will be ordering hard copies of the latest issue brief. A one-page summary is being developed to increase engagement with the topic.
- Taylor has been updating the FACT Data Portal to prepare for relaunch. This data portal is helpful to identifying family violence indicator data in Virginia localities.

Adjournment/Wrap up: Chairperson Lawrence concluded the meeting at 1:55 PM with a reminder to seek out potential board members. Information on the meeting dates for the upcoming fiscal year will be sent out soon.

Respectfully submitted,
Taylor Hohle
Taylor Hohle, Senior Research
Associate