

**VA FAMILY AND CHILDREN'S TRUST FUND**  
**40<sup>th</sup> Anniversary Planning Committee**  
**May 18th, 2026 11:00 A.M. – 12:00 P.M.**  
**Virtual, Microsoft Teams**

**Participation:**

Trustee Committee Members Present: Amy Greear, Maria Salgado, Season Roberts (arrived 11:10am)

Staff/Guests Present: Nicole Poulin (Executive Director), Taylor Hohle (Senior Research Associate), Amanda Abate Murphy (FACT Contractor)

**Opening:** A quorum was not present until 11:10am.

**Review of 2026 Celebration and Awards Event:**

- Amanda reviewed the celebration summary document sent to Committee members with the agenda.
- The event will be held on October 1<sup>st</sup>, 2026, 6-8:30pm at the Virginia Museum of History and Culture.

**Review of Nomination Application & Timeline:**

- Amanda and Nicole reviewed the sample nomination application and timeline for submissions.
  - Four \$10,000 grants to champions within the four pillars of FACT's work:
    - Youth Services
    - Adults – in Domestic Violence/Sexual Violence
    - Older Adults
    - Family Champion
  - Timeline
    - Nominations open July 1<sup>st</sup> – August 15<sup>th</sup>
    - Selections made by September 8<sup>th</sup>
    - Public announcement September 15<sup>th</sup>
  - Individuals cannot nominate themselves and are not allowed to be employed by or a volunteer board member of the non-profit organization that would be receiving the funding. FACT is ineligible to receive one of the awards.
  - A minimum of two letters of support will be requested.
  - Develop Frequently Asked Questions document to post with the nomination form.
  - A scoring rubric will be developed for reviewing the applications.
    - Nicole will discuss specifics with FACT Counsel.

**Discussion of Guest List:**

- There was discussion on the target audience of the event including legislators, former Board members and staff, Child Abuse and Neglect Committee members, and other state partners.
  - A spreadsheet will be developed to track guests and RSVPs.
- Audience size: 200-250 people

**Recommendations:** *A motion was made by Trustee Greear to recommend the proposed budget of up to \$80,000, including the \$40,000 in grant awards, for the 40<sup>th</sup> Anniversary Celebration Event. Trustee Roberts seconded.*

**Next Steps:** The Committee will meet again prior to the Board meeting on June 23<sup>rd</sup> at 9:30am. The meeting was adjourned at 11:59am.